

Comparative Statement of ROTARY CLUB OF BHUBANESWAR HERITAGE (RCBH) SOCIAL SERVICE SOCIETY, Bhubaneswar Odisha

MEMORANDUM OF THE ASSOCIATION

OLD	REVISIONS
1. Named of the Society: Rotary Club of Bhubaneswar Heritage (RCBH) Social Service Society 2. a) Office of the Society: At- Plot No. 30/A, Unit -3, Bhubaneswar-751001 b)Area of Operation/Jurisdiction: State of Odisha 3. Date of Establishment: the society was established on 25th June 2015. 4. Aims and Objectives:(xvii) To acquire land and construct building as may be required for various activities of the Society 5. Management: Governing Body	1. Named of the Society: Rotary Club of Bhubaneswar Heritage (RCBH) Social Service Society (RCBHSSS) 2. a)Office of the Society:Royal College of Science & Technology, Ground floor, A-125, Mancheswar IE Rd, near Level Crossing, Sector A, Rasulgarh, Bhubaneswar, Odisha 751010 b) Date of Establishment: Deleted 3. Date of Establishment:The society was established on 25th June 2015 4. Aims and Objectives: (xvii) Deleted --To acquire land and construct building as may be required for various activities of the Society 5. Management: Governing Body (New)

Sl. No.	Old Governing Board Member	Designation of Governing Body Member	Sl. No.	New Governing Board Member	Designation	Address (Permanent/Present)
1	Mr. Debabrata Panigrahi 1 st Floor, Kalinga House, Palasuni, Bhubaneswar-751010	President	1	Dr. Bishnu Mohan Mohanty	President	Plot no. -939 (A), G.G.P. Canal Road, Rasulgarh, Bhubaneswar, Khurda-751025
2	Mr. Santanu Kumar Mishra 174, Dharma Vihar, Jagamara, Bhubaneswar -30	Vice-President	2	Dr. Santanu Kumar Mishra	Vice-President	3071, D N Oxypark, Dumduma, Bhubaneswar -751019
3	Mr. Bishnu Mohan Mohanty Plot no. -939 (A), G.G.P. Canal Road, Rasulgarh, Bhubaneswar, Khurda-751025	Secretary	3	Dr. Sarangadhar Samal	Secretary	N-2/152. IRC Vilage, Nayapalli, Bhubaneswar-12
4	Mr. Bharatendra Tripathy Plot no. 30/A, Unit -3, Kharavel Nagar, Bhubaneswar-751001	Member	4	Dr. Abha Mishra	Addl. Secretary	At/Po- Bir Harikrishnapur, Puri - Odisha-752002

President
PRESIDENT
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Secretary
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5	Mr. Satya Bhusan Rout 624 E, Balaji Complex, Jail Road, Jharapada, Bhubaneswar	Treasurer	5	Mr. Ramesh Chandra Ojha	Treasurer	K5, HIG-339, Near ST Arnold School, Kalinga Vihar, Bhubaneswar-751019
6	Mr. Vinod Kumar	Member	6	Dr. Jugal Kishore Sahoo	Member	Dr Kishore Sahu, 301, Harpriya Residency, 295, Canal Road, Jarpada, Bhubaneswar
7	Mr. Sanjeev Chadha	Member	7	Mr. Yashobanta Pattanaik	Member	Plot NO- 656, Sahid Nagar, Bhubaneswar 751007
8	Mr. Dibya Ranjan Das Plot 2976, Palasuni, NH-5 Saptasati Mandir, Bhubaneswar-10	Member	8	Mr. Rama Chandra Sahoo	Member	Plot No- 2148/4119, Chintamaniswar Road, Bhubaneswar-751006
9			9	Mr. Rajib Bishoyi	Member	PAL Charity India Foundation, Sushrusha Nilayam, Plot No-17, At- Sidhakhandi, Po- Sidheswar, Dist- Ganjam, Odisha-761054

6. Management: General Body

Sl. No.	Old General Body Members	Designation of General Body Member	Sl. No.	New General Body Member	Designation	Address (Permanent/Present)
1	Mr. Debabrata Panigrahi 1 st Floor, Kalinga House, Palasuni, Bhubaneswar-751010	President	1	Dr. Bishnu Mohan Mohanty	President	Plot no. -939 (A), G.G.P. Canal Road, Rasulgarh, Bhubaneswar, Khurda-751025
2	Mr. Santanu Kumar Mishra 174, Dharma Vihar, Jagamara, Bhubaneswar -30	Vice President	2	Dr. Santanu Kumar Mishra	Vice-President	3071, D N Oxypark, Dumduma, Bhubaneswar -751019
3	Mr. Bishnu Mohan Mohanty Plot no. -939 (A), G.G.P. Canal Road, Rasulgarh, Bhubaneswar, Khurda-751025	Secretary	3	Dr. Sarangadhar Samal	Secretary	N-2/152. IRC Village, Nayapalli, Bhubaneswar-12
4	Mr. Satya Bhusan Rout 624 E, Balaji Complex, Jail Road, Jharapada, Bhubaneswar	Treasurer	4	Mr. Ramesh Chandra Ojha	Treasurer	K5, HIG-339, Near ST Arnold School, Kalinga Vihar, Bhubaneswar-751019
			5	Dr. Abha Mishra	Additional Secretary	At/Po- Birharekrishnapur, Puri -Odisha-752002
5	Sri Siba Narayan Mahapatra, Father-Abhiram Mohapatra, 11, Samasti Residency, Satabdi Nagar, Unit-8, Bhubaneswar	Member	6	Mr. Debabrata Panigrahi	Member	Plot No-853, Mahavir Nagar, Lane- 2, Budheswari Colony, Bhubaneswar-751006

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6	Mr. Bharatendra Tripathy Plot no. 30/A, Unit -3, Kharavel Nagar, Bhubaneswar-751001	Member	7	Mr. Yaashwant Patnaik	Member	Plot NO- 656, Sahid Nagar, Bhubaneswar 751007
7	Sri. Sarangadhar Samal Father- Jagabandhu Samal, N-2/152. IRC Village, Nayapalli, Bhubaneswar-12	Member	8	Dr. Manmath Kumar Pani	Member	Plot No-333/A, Lane-12, Road -1, Jagannath Vihar, Bhubaneswar-751003
8	Rtn. Suwendu Das, Father- Deba Prasad Das, HIG-233, Phase-VII, Sailashree Vihar, Bhubaneswar	Member	9	Mr. Rajib Bishoyi	Member	PAL Charity India Foundation, Sushrusa Nilayam, Plot No-17, At- Sidhakhandi, Po- Sidheswar, Dist- Ganjam, Odisha-761054
9	Sri Amit Kumar Agarwalla, Father- Biswanath Agarwalla Plot. No-1149, Gobinda Prasad, Bhubaneswar-12	Member	10	CA Raja Narayan Tripathy	Member	Plot No-8/2452, Rasulgarh, Industrial Estate, Vaishnomonarch Campus, Bhubaneswar-751010
10	Dr. Satyabrata Minaketan, Father- Hrudananda Prusty, Plot- 346, Sishu Vihar, ODM Campus, Infocity Road, Bhubaneswar-	Member	11	Mr. Bikram Keshari Ray	Member	Near Sradhanjali Residence, Plot No- 1481/1432/3933, Near Patia Railway Station, Kalarahanga, Bhubaneswar 751024
11	Milan Mohanty, Father- Dr. Bishnu Mohan Mohanty, Plot no. -939 (A), G.G.P. Canal Road, Rasulgarh, Bhubaneswar, Khurda-751010	Member	12	Mr. Fakir Charan Swain	Member	HIG-283, K-5, Kalinga Vihar, Bhubaneswar -751019
12	Dr. Saroj Kumar Tripathy, Father- Dr. Bimal Kanta Tripathy, Plot No- 398, Sahid Nagar, Bhubaneswar-7	Member	13	Mr. Jugal Kishore Sahoo	Member	Dr Kishore Sahu, 301, Harpriya Residency, 295, Canal Road, Jarpada, Bhubaneswar
13	Prof. Dr. Sailendra Nath Tripathy Father – Late Nrusingh Charn Tripathy 626C, B-1, Rajendra Vihar Forest Park, Bhubaneswar -751009	Member	14	Mr. Rama Chandra Sahoo	Member	Plot No- 2148/4119, Chintamaniswar Road, Bhubaneswar-751006
14	Mr. Dibya Ranjan Das Plot 2976, Palasuni, NH-5 Saptasati Mandir, Bhubaneswar-10	Member	15	Dr. P. Srinivas	Member	L-IV-59, Phase-IV, Dumduma Housing Board Colony, Dumduma, Bhubaneswar-751019
15	Sri Srinivas Panigrahy Father- Late Parsuram Panigrahi Plot No- 1055/12, Satabdi Nagar, Unit-8, Bhubaneswar-751003.	Member	16	Mr. Ayashkant Mohanty	Member	Sunshine Hospital, Laxmisagar Chhak, Cuttack Road, Bhubaneswar

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ROTARY CLUB OF BHUBANESWAR HERITAGE (RCBH) SOCIAL SERVICE SOCIETY (RCBHSSS)

Rules and Regulations of the Society

OLD	REVISIONS
1. Named of the Society: Rotary Club of Bhubaneswar Heritage (RCBH) Social Service Society 2. Location of the Registered Society Office of the Society: At- Plot No. 30/A, Unit -3, Bhubaneswar-751001 3. Area of Operation/Jurisdiction: State of Odisha 4. Symbol: Symbol of Rotary International will be adopted by the RCBHSSS. In course of time a second symbol will be developed. 5. Nature of the Society: RCBH Social Service Society is the Community service wing of the Rotary Club of Bhubaneswar	1. Named of the Society: Rotary Club of Bhubaneswar Heritage (RCBH) Social Service Society (RCBHSSS) 2. Location OF THE Registered Society Office of the Society: A-125, M.I.E., Rasulgarh, Bhubaneswar-75101, Odisha 3. Area of Operation/Jurisdiction: State of Odisha 4. Symbol: Symbol of Rotary International will be adopted by the RCBHSSS. In course of time a second symbol will be developed.
6. Membership	6. Membership Rules (Admission, Withdrawal, Expulsion)
A. Eligibility: - All members of Rotary Club of Bhubaneswar Heritage shall be Members of the RCBH Social service Society. - He/she pay the prescribed annual fees as decided by the General Body of the Society from time to time. B. Terms of Office of the Members: - A person will continue to be member of the RCBH Social Service Society till he/she continues as Member of Rotary Club of Bhubaneswar Heritage. C. Term of Office of the Governing Body: - The term of office of the Governing Body shall be three years.	A. Eligibility: - All members of Rotary Club of Bhubaneswar Heritage shall be Members of the RCBH Social service Society. - He/she pay the prescribed annual fees as decided by the General Body of the Society from time to time. - Must not be involved in any political or criminal activities. B. Admission Procedure Application: Any individual eligible under the Bye Laws may apply for membership in the prescribed written form, accompanied by proof of identity, address proof (PAN / Aadhaar card / Passport), and an undertaking to abide by the Memorandum of Association and Rules of the Society. KYC & Statutory Verification: Applications shall be verified to ensure compliance with Section 13(1)(c) of the Income Tax Act, 1961 (avoiding conflict of interest) and FCRA regulations.

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- ii) If election cannot be held in time due to unavoidable circumstances, the Governing Body may remain in Office for a maximum period of three months after expiry of its term.

- iii) **Approval Authority:** The Governing Board holds the sole authority to accept or reject any application for membership. The Board shall communicate its decision within 30 days of receiving the application. The Board is not obligated to assign reasons for rejection.

- iv) **Membership Fee Structure:** Membership fee, subscription fee, or any other fee shall be payable by the members. However, the Governing Body may, if deemed necessary in the future, introduce such fees and determine the applicable amount, subject to approval by the Governing Body.

C. Terms of Office of the Members:

- i) Once accepted a person will continue to be member of the RCBH Social Service Society till he/she continues as Member of Rotary Club of Bhubaneswar Heritage.

D. Withdrawal / Resignation Notice

- i) Any member may resign from the membership of the Society by giving 30 days' prior written notice addressed to the Secretary / .
- ii) The resignation shall take effect only upon written acceptance by the Governing Board and settlement of all outstanding dues, liabilities, or society properties held by the member.

E. Expulsion / Termination Process

- i) **Grounds for Expulsion:** A member may be removed or expelled for acting against the aims and objectives of the Society, nonpayment of annual subscription for over 6 months, financial default, non-attending the activities or meetings or committing acts of gross misconduct involving moral turpitude.
- ii) **Due Process:**
- Show-Cause Notice:** The Secretary shall issue a formal written Show Cause Notice stating the charges and providing the member **15 days** to submit a written explanation.
 - Personal Hearing:** The member shall be granted an opportunity of a personal hearing before the Governing Board or a subcommittee appointed for this purpose.

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	c. Voting Threshold: If the explanation is found unsatisfactory, the member may be expelled by a resolution passed by a two-thirds (2/3rd) majority of the members present and voting at a meeting of the Governing Board or General Body
7. General Body I. Composition of the General Body II. Powers and Function of the General Body	7.General Body No Change
8. Governing Body A. Composition of the Governing Body B. Election and Terms of Office of the Governing Body C. Meetings of the Governing Body D. Power and Functions of Governing Body	8.Governing Body A. Composition of the Governing Body- same B. Office Bearers &Governing Body(Removal & Elections) i) Term of Office of the Governing Body: a) The term of office of the Governing Body shall be three years. b) If election cannot be held in time due to unavoidable circumstances, the Governing Body may remain in Office for a maximum period of three months after expiry of its term. ii) Removal / Recall Mechanism a) Initiation: An office bearer or member of the Governing Board may be recalled/removed prior to the expiry of their 3year term on grounds of misfeasance, breach of trust, failure to attend three consecutive board meetings without leave, or acting against statutory laws (including IT Act and FCRA norms). b) Requisition: A written requisition for removal, signed by at least one-third (1/3rd) of the total voting members of the General Body, to be submitted before the Secretary or President . c) Special General Body Meeting (SGM): The President shall convene an SGM within 30 days of receiving the requisition, giving 15 clear days' notice to all members.


 President

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	d) Passing Resolution: The removal resolution shall be effective only if passed by a two-thirds (2/3rd) majority of the members present and voting at the SGM. iii) Election Procedure a) Election Schedule: Elections for the Governing Board shall be held every 3 years prior to the expiry of the incumbent Board's term. b) Returning Officer: The Governing Board shall appoint an independent Returning Officer (who is not a candidate) at least 30 days prior to the election date to conduct the election process. iv) Timelines: a. Notice of Election & Voters' List: Issued 21 days prior to the election date. b. Nomination Period: Open for 7 days following the notice. c. Scrutiny & Withdrawal of Nominations: 3 days after the close of nominations. d. Final List of Candidates: Published at least 7 days before voting. e. Voting & Results: Voting shall be conducted by secret ballot or show of hands (as determined by the Returning Officer). Results shall be declared immediately on the date of the AGM/election meeting. C. Meetings of the Governing Body-Same D. Power and Functions of Governing Body-Same
9 Power and Functions of the Officer Bearers A. Power and Functions of the President B. Power and Functions of the Vice President C. Power and Functions of the Secretary D. Power and Functions of Additional Secretary	9. Newly added Sl. No. 9: A. Power and Functions of the President -Same B. Power and Functions of the Vice President -Same C. Power and Functions of the Secretary -Same D. Power and Functions of Additional Secretary -Same

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E. Power and Functions of Treasurer	E. Power and Functions of Treasurer-Same
10. Audit and Accounts	10. Audit and Accounts: Additions A. Auditor Appointment&Tenure a. Appointment: A qualified Chartered Accountant (within the meaning of the Chartered Accountants Act, 1949) shall be appointed or reappointed as Statutory Auditor of the Society at each Annual General Meeting (AGM). Any expenditure incurred in connection with the audit of accounts of the Society shall be payable by the Society. b. Tenure: The Auditor shall hold office from the conclusion of the AGM in which they are appointed until the conclusion of the next AGM. B. Statutory Audit Compliance: The accounts of the Society shall be audited annually by a qualified auditor or Government Auditor as the case may be and the annual financial statement shall be issued in the audit report in form 10B/form 10BB prescribed under section 12A (1)(b) of the Income Tax Act 1961 with statutory deadline. C. FCRA Compliance: The Auditor shall conduct a separate audit of Foreign Contribution receipts and utilization, certify the financial statements and issue the certificate required for filing the Annual Return in Form FC-4 under Rule 17 of the Foreign Contribution (Regulation) Rules, 2011. D. Audited statement: The Audited statement of accounts together with the audit report will be placed before the Governing Board for consideration and approval and there after the same shall be put up before the General Body. E. CAG Compliance: The Controller and Auditor General of India shall however have the right to demand the production of books of accounts, connected vouchers and other documents and papers in respect of grants, loans made by the Government of India to the Society. F. FCRA Compliance (FCRA 2010 & FCRA Amendment Act 2020) Regulations: Designated "FCRA Account" (Section 17(1) for all foreign contributions, grants, or donations received from foreign sources shall be



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Secretary

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Treasurer

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deposited exclusively into the designated FCRA Account maintained with the State Bank of India, Main Branch, New Delhi (11, Sansad Marg, New Delhi - 110001), or with any other bank as may be directed or permitted by the Ministry of Home Affairs.

- G. **Prohibition of Mixed Funds:** No foreign contribution shall be deposited or received in any bank account other than the designated SBI New Delhi FCRA Account. No domestic funds, local donations, or non-FC funds shall be deposited into this designated FCRA Account.
- H. **FCRA Utilization Accounts:** The Society may open separate secondary "FCRA Utilization Account(s)" in any scheduled bank solely for utilizing foreign contributions. These accounts shall also be operated jointly by the /Secretary and the authorized signatory, and shall be utilized strictly for the approved programs of the Society.
- I. **Prohibition on Transfer / Sub-Granting (Section 7):** Foreign contributions received by the Society shall NOT be transferred, sub-granted, assigned, or shared with any other NGO, association, institution, or individual, regardless of whether the recipient entity holds FCRA registration.
- J. **Administrative Expense Cap:** Utilization of foreign contributions for administrative expenses shall strictly remain within the statutory limit prescribed under by the FCRA.
- K. **Audit Compliance:** The Auditor shall conduct a separate audit of Foreign Contribution receipts and utilization, certify the financial statements and issue the certificate required for filing the Annual Return in **Form FC-4** under Rule 17 of the Foreign Contribution (Regulation) Rules, 2011. The Audited statement of accounts together with the audit report will be placed before the Governing Board for consideration and approval and there after the same shall be put up before the General Body.
- L. **Bank Account Operations & FCRA / Income Tax Governance-Joint Operation Mandate for All Bank Accounts (Including Projects)**
- M. **Mandatory Joint Operation:** Notwithstanding any specific rule, project operational guidelines, or unit level management structures hospitals, field branches, or specialized project wings), All bank accounts of the Society whether main, regional, project based, institutional, or peripheral shall strictly be operated Jointly by the Secretary and one authorized signatory (such as

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	the Treasurer or President) as designated by resolution of the Governing Board. N. Prohibition of Single Signatory Accounts: No regional office, unit head, or project, shall open or operate any independent or single signatory bank account. All regional hospital accounts shall function as operational subaccounts authorized and governed directly by central Board resolutions. O. Account Maintenance: The accounts shall be maintained for the financial year in accordance with the applicable laws of the land, with the financial year running from April to March. P. Income Tax Permitted Investments & Non-Diversion (Section 11(5) & Section 13) Q. Permissible Investment Modes: All accumulated funds, corpus funds, general funds, and reserves of the Society shall be deposited or invested strictly in the modes specified under Section 11(5) of the Income Tax Act, 1961 (e.g., Scheduled Banks, Fixed Deposits, Post Office Savings, Government Securities). R. Prohibition of Direct/Indirect Benefits (Section 13(1)(c)): No part of the income, funds, or property of the Society shall be used, applied, or diverted directly or indirectly for the benefit of any founder, trustee, office bearer, board member, major contributor, or any relative of such specified persons.
11. Amendment	11.Amendment- No change
12.Dissolution	12.Dissolution:Add A. Discharge of Debts & Limited Liability a. Corporate Asset Liability: All debts, loans, contracts, and financial liabilities incurred by the Society shall be discharged solely out of the assets, property, and general funds of the Society. b. Limitation of Personal Liability: No member, office bearer, or Governing Board member shall be personally liable for any debt, loss,


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	or contract incurred by the Society, except in cases arising from proven personal fraud, willful default, or gross negligence. c. Binding Decision: The decision of the Arbitration Panel shall be final and binding on all parties. No member shall approach a Civil Court without exhausting this internal dispute resolution mechanism. B. Transfer of Assets upon Dissolution (IT Act & SR Act Compliance) a. Dissolution Process: The Society may be dissolved in accordance with Sections 13 and 14 of the Societies Registration Act, 1860, pursuant to a resolution passed by three-fourths (3/4th) of the members present at a General Body meeting convened for that purpose. b. Prohibition on Member Distribution: Under no circumstances shall any surplus funds, properties, or assets (movable or immovable) remaining after the satisfaction of all debts and liabilities be paid to, distributed among, or transferred to any member or office bearer of the Society. c. Statutory Asset Transfer: All remaining net assets and funds shall be transferred to another registered Society, Trust, or Institution having similar charitable objectives, which is registered under Sections 12A / 12AB and 80G of the Income Tax Act, 1961, or to the State/Central Government, as decided by the General Body and approved by the Registrar of Societies / Income Tax Authorities.
	Internal Dispute Settlement Mechanism a. Arbitration Panel: In the event of any internal dispute, controversy, or claim arising between members, office bearers, or the Governing Board regarding the administration or interpretation of the Bye-Laws, the matter shall first be referred to an internal Arbitration Panel. b. Panel Composition: The Panel shall consist of three persons: one nominee chosen by each party and a neutral President appointed by

President

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	the Governing Board.
Sl. No.---13,14, 15, 16,17	Sl. No.---13,14, 15, 16,17- retained
	Addition: Asset Register of Society: a) There shall be Asset register of institution belongings. b) Secretary shall see that all belongings are registering into Asset register properly. Financial Management: a) Charitable Utilization: All funds raised through loans, grants, or investments shall be applied exclusively towards the charitable objects of the Society in compliance with Sections 11 and 12 of the Income Tax Act, 1961.


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